



SBI Canada Bank is currently recruiting for Asst. Manager, Finance. This position will report to the Manager, Finance and will be primarily responsible for performing the following functions:

Job Description:

- Review and ensure accuracy of financial statements including Trial Balance, Balance Sheet, Income Statement and other schedules
- Assist Manager, Finance in preparing business plans, various scenarios of financial projections and perform in-depth analysis
- Assist Manager, Finance in preparation and submission of direct taxes and indirect taxes returns, payment of taxes including withholding taxes
- Coordinate with the external auditors for annual audit of financial statements including managing communications with various stakeholders
- Preparing and submit various regulatory reports to Office of Superintendent of Financial Institutions (OSFI), Statistics Canada (Stat Can) and Bank of Canada (BOC)
- Preparing annual reports for Canada Deposit Insurance Corporation (CDIC) to ensure compliance with the CDIC Act
- Responsible for submitting monthly, quarterly and annual reporting to the Parent Bank
- Review reporting requirements under OSFI guidelines to ensure compliance at all times
- Manage reporting obligations under International Financial Reporting Standards (IFRS)
- Establish and maintain accounting policies and procedures and provide guidance to ensure consistency across the bank
- Ensuring compliance with internal and external risk and compliance guidelines and obtain satisfactory rating in various review/audits
- Review the reports prepared by other staff and assist them with accounting & financial analysis tasks
- Assist Manager, Finance & CFO in various other ad-hoc projects and other reporting requirements assigned from time to time

Education – Preferably CPA/CA with advanced MS Excel skills

Experience – Minimum 5 years of experience in banking industry

Applicants must be eligible to work in Canada.

This position is based out of our Head Office in Toronto (220 Bay Street)