

FOR BRANCH USE: Branch Name/ Code: _____

Receipt Date: ___/___/___ Action Taken on: ___/___/___

Signature _____



NRI-1.3

Request for converting 'Resident Indian' Savings Bank (SB) account into NRO SB account

Account No: _____ Account Holder's Name: _____ Branch Name / Code: _____

It is to bring in your notice that, my residential status has undergone a change from Resident Indian (RI) to Non Resident Indian (NRI), with effect from _____ <Please mention the date of change of status to NRI>.

I therefore request you to please arrange to convert my existing 'Resident Indian' Savings Bank account into NRO Savings Bank Account with immediate effect. In this connection, please find below my latest details and I am also enclosing duly attested copies of identification documents, as mentioned below:

Personal Details:

Status: NRI Person of Indian Origin (PIO) / Overseas Citizen of India (OCI)

Name (as mentioned in Passport): _____ <Mr./Ms./Mrs./Other> _____
_____ <First-Middle-Surname>

Maiden Name (if any): _____

Father Name: _____ <First-Middle-Surname>

Mother Maiden Name: _____

Guardian Name (For minor only): _____ <Mr./Ms./Mrs./Other> _____
_____ <First-Middle-Surname>

Date of Birth: ___/___/___ <DD/MM/YYYY> Place of Birth: _____ Country of Birth: _____

Gender: Male Female Transgender Nationality: _____

Marital Status: Married Unmarried Others _____

Spouse Name (Required if Marital Status is married): _____ <First-Middle-Surname>

PAN No: _____ (Not required for NRE / FCNR (B) Account but advisable for NRO Account)

Aadhaar No: _____ (Optional)

PIO / OCI Card No: _____ (Required if you are holding PIO/OCI card)

Current Address (Overseas only)

Address Type: Residential or Business Residential Business Registered Office Unspecified

City / Town / District: _____ State: _____ Country: _____ PIN: _____

Permanent Address (Overseas/Indian)

Please tick (✓) if Permanent & Current Address are same (In such case, no separate proof of permanent address is required)

Address Type: Residential or Business Residential Business Registered Office Unspecified

City / Town / District: _____ State: _____ Country: _____ PIN: _____

Please tick where you would like to receive all correspondences - Current Address Permanent Address

Email Address _____ **Mobile Number** _____

Tel Number (Res) _____ **Tel Number (Off)** _____

Passport Details	Number	Issue Date	Place of Issue	Nationality	Valid Up to

VISA / Work Permit Details <i>(Not required for PIO / OCI status and NRIs with seafarer work profile)</i>	Number	Issue Date	Place of Issue	Valid Up to

Identification Details *(Please mention the document being submitted as per Identification Documents table given on page number 4)*

- a) **Proof of Status:** _____
- b) **Proof of Identity:** _____
- c) **Proof of Tax Residency:** _____
- d) **Current Address document (Overseas only):** _____
- e) **Proof of Permanent Address (Overseas / Indian):** _____
- f) **Additional proof for applicants who are not visiting our Branch for opening the account:** _____

In case you are not visiting our Branch, then signatures in the all Identification Documents has to be attested by any one of the following *(Attestation not required if submitting it in person)*:

SBI Foreign Office Notary Public Indian Embassy or High Commission

Taxation Details (Please fill following details, if you are tax payer in any of the country or multiple countries)

S. No.	Country of residence for tax purpose	Tax Identification Number (TIN) number or functional equivalent	TIN issuing Country
1			
2			
3			

Please provide address, if S. No. 1 is filled in Taxation Details:

Same as Current Address Same as Permanent Address Other Address: _____

City / Town / District: _____ **Country** _____ **PIN** _____

Declaration and Undertaking:

1. I hereby certify that I have declared my status as per the rules applicable under section 285BA of the Income tax Act, 1961 as notified by Central Board of Direct Taxes (CBDT) vide Notification No. S.O. 2155(E) dated 7 August 2015 and RBI Circular No. RBI/2015-16/165 DBR.AML.BC.No.36/14.01.001/2015-16 dated 28 August 2015 in this regard.
2. I understand and acknowledge that as per the provisions Income tax Act, Rules made thereunder and guidelines issued by the RBI in the matter, depending upon the residential status and/or other criteria stipulated therein, the Bank may have to report the details in respect of my account(s) as per the prescribed format to the Central Board of Direct Taxes (CBDT) or other Government Agencies to comply with the obligations as per the Inter-Governmental Agreements (IGA) and Common Reporting Standards (CRS) and or any other similar arrangements.
3. I certify that the information provided by me above as applicable to me and signed by me as well as in the documentary evidence provided by me is, to the best of my knowledge and belief, true, correct and complete and that I have not withheld any material information that may affect the assessment/categorization of my account as a U.S. Reportable Account or other reportable Account or otherwise.
4. I undertake the responsibility to declare and disclose within 30 days from the date of change, any changes that may take place in the information provided above, as well as in the documentary evidence provided by me or if any certification becomes incorrect and to provide fresh and valid self- certification along with documentary evidence.
5. I also agree that my failure to disclose any material fact known to me, now or in future, may invalidate me from transacting in the account and State Bank of India would be within its right to put restrictions in the operations of my account or close it or report to any regulator and/or any authority designated by the Government of India (GOI) /RBI for the purpose or take any other action as may be deemed appropriate by State Bank of India, under the guidelines issued by CBDT/RBI from time to time, if the deficiency is not remedied by me within the stipulated period.
6. I also agree to furnish and intimate to State Bank of India any other particulars that are called upon me to provide on account of any change in law either in India or abroad in the subject matter herein.
7. I shall indemnify State Bank of India for any loss that may be caused to the State Bank of India on account of providing incorrect or incomplete information by me.
8. I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.
9. My personal / KYC details may be shared with Central KYC Registry. I hereby consent to receiving information from Central KYC Registry through SMS / Email on my registered number / email address.
10. I request bank to re-designate my account to NRO account & confirm that all the details provided herein by me are correct. I have also understood and agree to abide by provisions of NRO account, FEMA 1999 and attendant tax implications.

_____ **Date**

_____ **Place**

_____ **Signature**

Customer Acknowledgement Copy (To be returned to the customer, if submitting it in the person)

A/c No: _____ **A/c Holder Name:** _____

Type of request: Request for converting resident Indian SB into NRO SB account

Date of receipt: ___/___/___

Branch Seal & Stamp

Signature of authorised official

Identification Documents (Please give certified translated copy of proof wherever it is in foreign language)	
Proof of Status	<p>Anyone of the following:</p> <ol style="list-style-type: none"> 1. For NRIs: Any one of the following: <ol style="list-style-type: none"> a) Valid Visa / Work Permit b) Any one of the following for NRIs with Seafarer work profile: <ol style="list-style-type: none"> i. Valid Job Contract ii. Continuous Discharge Certificate (CDC), if the disembarkation stamp on CDC is not more than 6 months old iii. Expired contract letter (if the disembarkation stamp on CDC is not more than 6 months old) iv. Last pay slip evidencing employment with a shipping company (not more than 6 months old) 2. For PIOs / OCIs: Any one of the following: <ol style="list-style-type: none"> a) PIO / OCI Card b) Relevant pages of Passport of parents or grand-parents, establishing their Indian Origin c) Marriage Certificate establishing spouse's Indian Origin
Proof of Identity	Relevant pages of Passport
Proof of Tax Residency <i>(Required for each of TIN mentioned in Taxation Details section, if any)</i>	<p>Any one of the following:</p> <ol style="list-style-type: none"> 1. Document mentioning Tax Identification Number (TIN) or functional equivalent 2. Certificate of residence or any valid identification issued by an authorized Government body, including a Government agency or a municipality, of the country or territory of residence 3. Any financial statement, third-party credit report, bankruptcy filing, or a report of the Government agency regulating the securities market
Current Address document (Overseas only) <i>NRIs with seafarer work profile and on ship, can either give employer's overseas address or Indian address.</i>	<p>Anyone of the following:</p> <ol style="list-style-type: none"> 1. Relevant pages of Passport (mentioning overseas address) 2. Self-declaration of address with positive confirmation by submitting a copy of anyone of the following. Standard format can be downloaded from 'Download Forms' page of our website or please sign and write "Self declaration of overseas address for NRI account opening purpose" on the document itself: <ol style="list-style-type: none"> a) Government issued National Identity Card at the country of residence b) Driving License issued abroad c) Utility Bill (Electricity, Telephone, Gas) d) Original copy of latest overseas bank account or existing NRE / NRO account statement carrying overseas address e) Employer's certificate f) Address proof of the blood relative as per point a) to e) above (spouse, father, mother, sister, brother and child) with whom you are staying along with supporting proof of relationship (Passport, PAN Card, Driving License, Voter Identity Card, Aadhaar Card, Marriage Certificate, Birth Certificate)
Proof of Permanent Address (Overseas / Indian)	<p>Anyone of the following:</p> <ol style="list-style-type: none"> 1. For NRIs: Any one of the following: <ol style="list-style-type: none"> a) Relevant pages of Passport b) Driving License c) Voter Identity Card d) Aadhaar Letter/Card e) NREGA Job Card 2. For PIOs / OCIs: Relevant pages of Passport
Additional proof for applicants who are not visiting our Branch for opening the account (Non-face-to-face)	<p>Any one of the following:</p> <ol style="list-style-type: none"> 1. Cheque drawn on the overseas Bank account 2. Cancelled / Paid Cheque of the overseas Bank account 3. Proof of Income / Pay Slip / Tax return

**CONSENT FORM
(NRI CUSTOMERS OTHER THAN IN EU)**

**The Branch Manager
State Bank of India**

_____ Branch
India

Madam/Dear Sir,

**CONSENT FOR USE OF INFORMATION FURNISHED IN RELATION TO
SAVINGS/CURRENT/DEPOSIT ACCOUNT WITH STATE BANK OF INDIA**

I/we understand that the State Bank of India (SBI) will use the information furnished by me/us in relation to the application dated _____ for opening my/our Savings / Current / Deposit Account or my such existing accounts* (including the information modified or updated in the Bank's records/ system subsequently). In accordance with the applicable law(s) of India and/or, to the extent applicable and necessary, with any foreign laws on data protection, as amended or updated or promulgated from time to time. The said information will be used solely for the purpose of opening, maintaining and operating my/our account and account(s) opened subsequently and processing transactions initiated by me/us in those accounts.

2. State Bank of India may share my/our personal data with, and obtain personal data about me/us from, within State Bank Group, credit reference agencies or Indian regulatory agencies or fraud prevention agencies for use in verifying my identity, credit decisions and for fraud and money laundering prevention.

3. State Bank of India may send NRI Newsletter or information about special offers I/we may be entitled to or about products and services available from the State Bank Group that may be of interest to me/us etc. I/we prefer following mode of communication (please tick the relevant boxes);

email Phone SMS No, I am not interested in receiving any such newsletter or information

4. However, SBI will update me/us on required changes regarding servicing my/our account. SBI will communicate to me/us about the banking transactions through Phone/Mobile No./e-mail provided by me/us.

Yours faithfully,

Signature

Signature

(_____)

Primary Account Holder

Name:

Email ID:

Mobile No: 1)

2)

(_____)

Secondary/joint Account Holder

Name:

Email ID:

Mobile No: 1)

2)

* Account No. : _____

(In case of obtaining it from existing customers at the time of re-KYC)

Date: _____